



RISK ASSESSMENT FORM

July 2020

Work Undertaken:					Date of Assessment:							
Task/Work Activity/Work Area Assessed:					Assessment Carried By:							
Worse Case Outcome					Likelihood				Risk Rating Outcome x Likelihood			
10	8	5	3	1	10	8	2	1	High	Medium	Low	
Fatality	Severe Injury	Lost Time Injury	Minor Injury	No Injury	Certain	Very Likely	Unlikely	Remote	50 – 100	20 – 49	1 - 19	

Person Affected by the Activity	Identified Hazards	Control Measures Already in Place	Outcome	Likelihood	Risk Rating	Is Further Action Required Yes/No
Staff, Children, Parents	Children and Parents arriving on site (Possible cross contamination)	<ul style="list-style-type: none"> • Training sessions to be staggered to avoid cross over • Gymnasts should come in their gear as no changing facilities will be open • Training sessions to be reduced in accordance with distancing guidelines. • Parents to use a drop off and collect system. Parents are not to wait inside the gym whilst training is taking place. Coaches will sign gymnasts out after sessions. Viewing areas are closed • Sanitising of equipment will take place in between sessions • Children will not be allowed to train if any of their family members are in self isolation • Children will sanitise their hands before and after each session. • Parents and coaches are reminded that anyone at home who is deemed vulnerable (new and expectant mother, elderly) should not attend any sessions until further notice 	5 Lost Time Injury	5 Likely	25 Medium	Y
Staff, Children, Parents	Droplets or virus being live on equipment (high touch area)	<ul style="list-style-type: none"> • All equipment will be cleaned but bars and beams will not be used unless a suitable cleaner is available that will not ruin fabrics • Mats will be wiped down after every session, before a new class starts • Sign off that equipment has been wiped down before start of next session • Every handle will be cleaned and doors kept 	5 Lost Time Injury	5 Likely	25 Medium	Y

Person Affected by the Activity	Identified Hazards	Control Measures Already in Place	Outcome	Likelihood	Risk Rating	Is Further Action Required Yes/No
		open where possible so no one needs to use handles – push pads to open the doors in the gym				
Staff, Children, Parents	Leaving the Gym	<ul style="list-style-type: none"> Line children up suitably distance and make sure they sanitise their hands. Each child to pick up own shoes from within the gym and carry out to put on. Parents must meet their child outside the building at the end of the session, keeping their distance from other parents. Children who are not collected at said time will be moved to an isolated area so not to cross contaminate with newcomers 	5 Lost Time Injury	5 Likely	25 Medium	Y
Staff, Children, Parents	Sneezing and Coughing	<ul style="list-style-type: none"> Good hygiene practice in place Tissues available with suitable disposal procedure Hand wash stations available for use Bins are cleaned after each training session Cough and sneeze into the crook of their elbow 	5 Lost Time Injury	5 Likely	25 Medium	Y
Staff, Children, Parents	Identification of potential infection: <ul style="list-style-type: none"> Cough Fever Shortness of Breath Sore Throat 	<ul style="list-style-type: none"> Isolation area available to accommodate person/s Session will be cancelled, and the risk assessment reviewed No participation by any child should any family member in the household be self-isolating 	5 Lost Time Injury	5 Likely	25 Medium	Y

Person Affected by the Activity	Identified Hazards	Control Measures Already in Place	Outcome	Likelihood	Risk Rating	Is Further Action Required Yes/No
Staff, Children, Parents	Returning from a Category 1 County	<p><u>Category 1 Countries</u> Travelers should self-isolate, even if asymptomatic, and use the 111 online coronavirus service to find out what to do next. Go home or to your destination and then self-isolate.</p> <p><u>Category 2 Countries</u> Travelers do not need to undertake any special measures, but if they develop symptoms, they should self-isolate and call NHS 111.</p>	5 Lost Time Injury	5 Likely	25 Medium	N

RISK ASSESSMENT FORM CONTINUED

Further Control Measures	Further Control Measures Follow Up	
	Target Date	Date Completed
<ul style="list-style-type: none"> • Parents to be advised that a drop off and collect system will be implemented, viewing areas will be closed. Parents must wait in vehicles • Where children are not collected straight after a training session, the child will need to be moved to an isolated room where they can wait for their parents so as not to have any cross over with arriving children • Staff members to sign an inspection sheet to show that the equipment has been cleaned and wiped down after every session • Display posters for good hygiene, i.e. handwashing • Managers are to be informed of procedure in case of an employee becoming ill while at work. This will include the following key points as follows: <ul style="list-style-type: none"> - Isolate the individual at least 2 meters away from other people - Go to an isolation room or area behind a closed door such as a sick bay or office - The affected child or staff member is to avoid touching anything, cough or sneeze into a tissue and put it in a bin, or if they do not have tissues, cough and sneeze into the crook of their elbow and use a separate bathroom if possible. • Site closure may be advised by Public Health England • Members of staff of family members who think they may be infected to carry out the self-assessment on the NHS website before arriving at the gym and to follow guidance: https://111.nhs.uk/covid-19 		

Risk Assessment Reviews			
Suggested Review Date: Either after significant changes, completed actions or annually			
Risk Assessment Reviewed By:		Risk Assessment Reviewed By:	
Date:		Date:	
Comments:		Comments:	
Next Suggested Review Date:		Next Suggested Review Date:	
Risk Assessment Reviewed By:		Risk Assessment Reviewed by:	
Date:		Date:	
Comments:		Comments:	
Next Suggested Review Date:		Next Suggested Review Date:	